

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 18th July 2013

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Appendix 1 to this report updates Members on matters arising from previous meetings which continue to be "live." Six matters are listed concerning guidance on when Internal Audit reports can be published, The Community Right to Bid, assets held for sale, the Winter Health Project, Parking Appeal Charges and Working Groups.

2. **RECOMMENDATION(S)**

The Committee is invited to consider progress on matters arising from previous meetings.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £363,070
 5. Source of funding: 2013/14 revenue budget
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Staff

1. Number of staff (current and additional): 8 posts (7.22 fte)
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours between each meeting.
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

Appendix 1

Minute Number/ Title/Date	PDS Request	Update	Action By	Completion Date
317 The Chief Executive: Publication of Internal Audit Reports (27 th March 2013)	Cllr Nicholas Bennett requested that guidance or a protocol be established on when Internal Audit reports could be published.	A note was tabled at this Committee's meeting on 5 th June and at Audit Sub-committee on 6 th June. This Committee requested that the note be re-circulated for this meeting and it is attached as appendix 2.	Director of Corporate Services	July 2013
333 Matters Arising: Community Right to Bid (5 th June 2013)	Cllr Fookes asked whether the "Porcupine" pub in Mottingham could be covered by the Community Right to Bid under the Localism Act.	Guidance on the scope of the Act was sent to members on 11 th June 2013.	Assistant Director, Legal Services & Democracy	June 2013
336 Executive Reports: (5) Provisional Final Accounts (5 th June 2013)	Cllr Owen asked whether there had been an improvement regarding assets held for sale.	Members were informed on 11 th June 2013 that sufficient action was being taken for all properties listed.	Head of Audit	June 2013
336 Executive Reports: (12) Winter Health Project (5 th June 2013)	The Committee requested an update in a year's time	The issue will be included in the Work Programme	Public Health Associate Director	May 2014

Minute Number/ Title/Date	PDS Request	Update	Action By	Completion Date
338 London Councils (5 th June 2013)	Cllr Reddin requested information on how charges for parking appeals were established.	Information was sent to members on 10 th June 2013. The cost is proportionate to the number of PCNs we issued in the previous year and the number of cases which went to the London-wide PATAS appeals service, in the previous year.	Assistant Director, Parking & Customer Services	June 2013
340 Work Programme (5 th June 2013)	The Chairman asked that suggestions for any issues for consideration by Working Groups should be submitted to him.	To be considered as necessary under the Work Programme report.	-	July 2013